

**File No. 13020/18/2016-IES  
Government of India  
Ministry of Finance  
Department of Economic Affairs  
(IES Division)**

**Room No. 59, North Block,  
New Delhi, Dated: 13.04.2016**

**OFFICE MEMORANDUM**

**Subject: Training Programmes for IES Officers to be conducted by Duke Centre for International Development, Duke University, U.S. during 2016-17.**

The IES Cadre, Department of Economic Affairs proposes to nominate two IES Officers each for the following training programmes to be conducted by Duke Centre for International Development, Duke University, U.S. during 2016-17:

- i. **Transfer Pricing: Policy and Practice : June 5-10, 2016**
- ii. **Fiscal Decentralization and Local Government Financial Management (PFD) :July 10-29, 2016**
- iii. **Budgeting and Financial Management in the Public Sector (BUDGET): July 24-August 12, 2016.**

2. The IES Cadre would bear the tuition fee, airfare to and fro from New Delhi-Raleigh, Durham International Airport, New Delhi (economy class including airport tax, if any) and also pay admissible per diem Foreign Daily Allowance (FDA) to the participants at the applicable conversion rate.

3. The guidelines for submitting applications and selection of candidates, are given in **Annexure-I**. The applications received, will be screened by the IES Cadre Division and suitable nominations will be made for each programme by the Standing Committee constituted in DEA, under the Chairmanship of CEA. Thereafter, the concerned Officers would be required to submit their applications directly to the University.

4. Eligible IES Officers interested in participating in the above-mentioned training programmes may apply in the enclosed application form (**Annexure II**) along with Vigilance Clearance, through proper channel and may send the soft copies via e-mail to Ms. Preeti, Assistant Director, IES Cadre, Department of Economic Affairs, Ministry of Finance (Room No. 251, North Block, New Delhi, E-mail: preeti.balyan@nic.in) **latest by 29.04.2016**. Officers are requested to mention the coursetitle 'as it is' (without dates) in the subject line of the email. Applications received after the prescribed date will not be considered.



**(YASHVIR SINGH)**  
**Director (IES)**  
Tele: 23092995  
Email: [yashvir@nic.in](mailto:yashvir@nic.in)

To,  
All the In-Service IES Officers – As per eligibility.

**Guidelines approved for the Training Programs:**

I. Minimum Service:

Officers should have completed a minimum of 9 years of Indian Economic Service.

II. Upper Age Limit:

The upper age limit should be 52 years at the time of commencement of programme.

III. Relevance of the course:

The course should be relevant to the current job-profile of the Officer. Officers applying for the Training Programmes should certify that the course is relevant to their current job-profile and it would also enable them to contribute to the work being handled by them.

IV. Foreign Training/ Conferences/Workshops/Seminars

The Officer should not have attended any Foreign Training/Conferences /Workshops/Seminars abroad of duration of more than two weeks (excluding travel time) during the last two years.

V. Departmental proceedings:

The Officer should not have any departmental proceedings/Vigilance cases pending or contemplated against him/her.

VI. Preference would be given to those IES officers who are currently holding cadre posts.

VII. An Officer may convey willingness for consideration of his/her name for one or all the three training programmes.

**Application Form**

1. Name of the applicant (Dr./Mr./Miss/Mrs.):
2. Batch/Year of entry into IES:
3. Date of superannuation:
4. Ministry/Department where currently working:
5. Designation:
6. Official Passport No.
7. Mailing Address:
  - (i) Office
  - (ii) Residence
  - (iii) E-mail
8. Telephone No.
  - (i) Office
  - (ii) Residence
  - (iii) Mobile
9. Details of previous published research papers, if any. Attach separate sheet.
10. Whether attended any long-term/short-term training program abroad in the last 2 years?
11. Whether attended any Conferences/Workshops/Seminars abroad during the last two years.
12. Relevance of course to the Officer (maximum 500 words). Attach on a separate sheet.
13. I hereby declare that all particulars given by me in this application are correct.

Name

Signature of Applicant

Date

Place

---

Recommendation of IES Cadre

Name

Date

Signature of Cadre Controlling Authority (IES)